



### **GOSDEN HOUSE SCHOOL ACCESSIBILITY POLICY**

*Gosden House School recognises and values the contributions that parents, carers, governors and other members of the community can make. We will endeavour to encourage the wider community to understand the aims and vision of the school and to involve them wherever possible.*

#### ***Provision of information in other formats***

*We will endeavour, wherever possible, to provide information in alternative formats when required or requested.*

*Examples of this are by using email, royal mail, enlarged print versions, audio tapes, translations, symbolled text.*

*Adequate prior notice would be required through the school office.*

#### ***Accessibility to premises***

*To continue to ensure that the school building and grounds are accessible to the extended school community, pupils, staff, governors, parents and community members.*

## **GOSDEN HOUSE SCHOOL ADMISSIONS POLICY**

### **PROCEDURE FOR PLACEMENT**

Children are admitted through the Local Authority SEN department and the panel system that they employ. The school cannot make admissions without the agreement of the Local Authority.

As part of the schools admission procedure, Primary/Secondary Heads of Department visit the children going to panel in their educational provision. This takes the form of observations and discussions with the people involved with the child. No written report is made. Placement is always decided by the Local Authority and is not the school's decision.

Children looking for places during a Key Stage i.e. Years 1, 2, 4, 5, 6, 8, 9, 10 and 11 placement is dependent on spaces being available and the LEA requesting the school to visit the child to see if placement in the school is appropriate.

We do keep a list of names of children whose parents would like them to be considered for a place if one became available, however, it is the LA's decision not the schools to admit.

## **NATURE OF PROVISION**

Gosden House School is a day school for children with learning difficulties and for children with speech & language & communication difficulties. The School consists of two departments, Primary and Secondary, referred to as the Primary School and Secondary School. The Primary School is for boys and girls aged 4 – 11 and the Secondary School is for girls only from 11 – 16.

Conditions for consideration for entry.

1. All children will be considered irrespective of their colour, race, creed. The school believes in and promotes equality of opportunity.
2. All children must have a Statement of Special Educational Needs.
3. The child must be between the ages of 4 – 8, if a boy, or 4 – 14 if a girl. Admission can take place outside these parameters but only upon special consideration.
4. Children with identified behavioural problems or complex learning difficulties will only be admitted for an assessment place of a defined period, subject to review thereafter.
5. Due to the nature of the site and its component parts, it would be unsafe and impractical to consider children with severe physical conditions who were unable to negotiate the stairs and changes of level on their own. The School is equipped with ramps for the ground floor.
6. Age of pupils will be taken into account and places offered only if available within a given year band.
7. Where practical, children will be admitted during the Autumn Term.

**Approved by Governing Body :**  
**Implemented:**  
**Person responsible**

**September 2014**  
**September 2016**  
**Head Teacher**