



HEAD TEACHER CINDY O'SULLIVAN  
GOSDEN HOUSE SCHOOL, BRAMLEY, GUILDFORD, GU5 0AH  
TEL 01483 892008 WWW.GOSDEN-HOUSE.SURREY.SCH.UK  
INFO@GOSDEN-HOUSE.SURREY.SCH.UK

Dear Parent/Carer

We hope you are all staying well in these difficult times.

The government have asked schools to continue to help support pupils who would usually receive a free school meal, and pupils from families who find themselves in financial difficulty as a result of Covid-19.

To begin with, we are hoping to be able to provide the parents and carers of children who qualify with a shopping voucher. This voucher would be intended to provide some support for the 2 weeks of this term during which the school is closed. If the school remains closed after the Easter holiday then we hope that further support will be offered at that time.

We are sending a form by Parentmail, which you need to open, complete online and submit, as soon as possible, if one or more children in your care, who attend Gosden House, are entitled to free school meals or if you are experiencing financial hardship. Please submit this form to us as soon as possible, and by **10am on Monday 30th March at the latest**. If you experience any problems with completing this form, please email [info@gosden-house.surrey.sch.uk](mailto:info@gosden-house.surrey.sch.uk) or if you have any queries regarding eligibility please telephone the pastoral mobile number 07864 721931 during school hours.

Vouchers will be sent out by email but can only be used in-store in the selected supermarket, not for online shopping. We will get vouchers to you as soon as we can, but please be aware that the system is not yet up and running so it might take a few days for them to arrive.

The vouchers are intended to be sent electronically so that we don't put added pressure on the post office. If you don't use email, please contact us on 07864 721931 during school hours and we will do our best to make alternative arrangements. Please only request alternative arrangements in this situation, to allow us to focus on getting the system up and running as soon as we can.

Everyone at Gosden House wishes you and your families well, at this difficult time.

Yours faithfully

Lisa James  
Business Manager

